



*British Columbia*  
**Competitive Trail Riders Association**

## Call for Expressions of Interest Chef d'Equipe – BCCTRA National Team 2010

BCCTRA is currently seeking expressions of interest for a Chef d'Equipe for the 2010 Nationals Team.

Chefs d'Equipe are responsible for the coordination and representation of teams or individuals at National competitions. They are essentially the “Team captain” for the competition year. They must attend all technical meetings at National competitions. The Chefs’ role is to focus on ensuring that their teams’ needs are met in respect to horses, riders, training and any competition factors. They are expected to consider the needs of each of their team riders and deal with riders on an individual basis. This is to ensure that the unique characteristics of each rider and their needs are addressed. They are also responsible for the declaration and withdrawal of competitors and horses entered for the team competitions. Chefs are first and foremost part of team management and are expected to support BCCTRA Values and Caldra rules of competition.

The following skills and attributes are considered highly favourable for this role.

### **SKILLS**

- A good level of knowledge and understanding of competition requirements and rules (both BCCTRA and Caldra rules);
- An ability to provide leadership in team situations.
- An ability to handle conflict and manage change.
- A good level of organisational and communication skills.
- Capacity to deal with the media if required.
- Must be able to be contacted in person or by telephone at all times during the competition.
- Preferable experience in travelling and competing horses nationally.

### **PERSONAL ATTRIBUTES**

- Personal and professional integrity.
- Commitment to follow the principles of BCCTRA and Caldra Rulebook.
- Tact and diplomacy balanced with the capacity to make decisions.
- Maturity with strong communication skills
- Ability to maintain confidentiality.
- An ability to work as part of a team and also to exercise initiative when required
- Capacity to engender respect from riders, officials, owners and others involved in the sport.

### **Requirements:**

1. Applicants must be a BCCTRA member in good standing;
2. May not have a perceived conflict of interest

### **Duties and responsibilities:**

1. Manage all affairs of the team and represent the team at the Nationals Competition 2010;
2. Must be fully informed of the CaLDRA rules (website: [www.caldra.net](http://www.caldra.net));
3. Must keep the team selection committee informed of the concerns of the horses and riders on the shortlist;
4. Ensures all riders send in results of rides in the 2010 season prior to Nationals;
5. Keeps a record of all horses and riders on the shortlist;
6. Observes riders, coaches and shares experience and offers suggestions as Captain of the team;
7. Discusses his/her concerns with riders on the shortlist and seeks their input after the pre rider vetting at Nationals;
8. Selects the final BCCTRA team to ride in the 2010 Championships ( minimum 3 and maximum 4 horse and rider teams) based on the results of pre-vetting and ranking on the shortlist.

### **Expenses:**

As the Nationals competition is being held in Ontario, BCCTRA will assist in covering a portion of the travel costs to attend Nationals. The team is expected to fundraise additional money to support the travel expenses of the entire team.

### **Application process:**

Persons interested in the Chef d'Equipe role for the 2010 Nationals team should identify their interest and qualifications to the President in writing **no later than March 10, 2010**. The final selection will be made by the Team Selection Committee for BCCTRA by March 15, 2010.