



*British Columbia*  
**Competitive Trail Riders Association 2012 Event Sanction Form**

This form is intended for those who are planning a BCCTRA event in order to have the event sanctioned as a club event. This will mean BCCTRA promotes the event, provides HCBC coverage, and for CTR's incorporates ride mileage and points into year end awards.

To qualify as a BCCTRA Sanctioned event please follow the steps below:

1. Remit to the BCCTRA Secretary no later than 12 weeks prior to the ride date the \$25.00 pre sanction fee (non refundable). This will book and secure the ride date requested and does not allow it to conflict with other competitive trail rides.
2. You will be contacted if your ride date conflicts with any other sanctioned BCCTRA event.
3. You can download necessary forms from the BCCTRA website to help you put on a successful event - [www.bcctra.ca](http://www.bcctra.ca)
4. A list of property owners whose land will be crossed or used for all the trails plus base camp must be supplied at least two weeks prior to the ride to ensure insurance coverage. Submit the property owner's form provided in the ride managers package.

Following all Competitive Trail Rides (only):

5. Remit after the event to the BCCTRA Secretary (payable to BCCTRA):
  - a. \$10.00 per horse that started a Competitive Trail Ride
  - b. BCCTRA Ride Result Forms for EACH level – must include the results of all horse and rider teams that started the competitive trail ride.
  - c. BCCTRA Volunteer participation list
  - d. BCCTRA ride evaluation forms turned into ride management (for calculation of trophy for “best ride” at the year-end award ceremony).

Name of the Event: \_\_\_\_\_

Type of event:

<input type="checkbox"/> Competitive Trail Ride	Levels offered:	1	2	3
<input type="checkbox"/> Schooling Ride	Approx distance(mi):	_____	_____	_____
<input type="checkbox"/> Pleasure ride				

Location: \_\_\_\_\_ Event Date: \_\_\_\_\_

Brief description of the event:

**Event Manager:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

**Trail manager (if applicable):** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

**Secretary (if applicable):** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

**Other positions:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

**Other positions:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

Please return completed forms with the \$25.00 (non refundable) fee to the BCCTRA  
Secretary:

Kay Klippenstein – PO Box 99, Bridge Lake, BC V0K 1E0  
Phone/fax : 250-593 4022

*Thank you for sanctioning this event!*